

NPIC/D-346-70  
10 November 1970

MEMORANDUM FOR THE RECORD

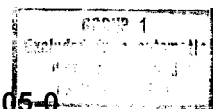
SUBJECT: Historically Significant NPIC Materials Held in IAS

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1. Today I met with [ ] the Special Assistant, IAS, to discuss documents of potential historical interest to NPIC held in IAS. The purpose of the discussion was to inform IAS of NPIC interest in such materials and to attempt to enlist their assistance in ensuring such documents against inadvertent destruction. There was no apparent problem of current access to the documents; IAS has, in the recent past, been most helpful in making a number of such things available to NPIC personnel working on various aspects of Center history.

2. The materials to which reference is made probably fall mainly in either of two categories: a) Those included in old administrative files, and b) old reports and memos dealing with substantive matters related to important problems and/or conferences involving PI's and photo interpretation. The latter are the most difficult to control because they are more widely scattered and because, in the minds of some who hold them, they may be regarded as either chiefly or solely of personal interest. NPIC has already screened and made copies of pertinent documents in an IAS administrative file covering the years 1961-1965.

3. It was agreed that the first step is to try to alert persons in key situations, whether by virtue of their supervisory responsibilities or by their possession of documents having potential historical value, of NPIC interest in them, and to make some kind of inventory, even if informal, to identify caches of the material. The second step is to establish some kind of guidelines to ensure that during periodic housecleanings or when analysts having such documents retire or leave IAS nothing of historic interest to NPIC is unwittingly destroyed. I suggested that whenever any documents that might be of historical interest to NPIC are no longer of value to IAS, NPIC would be happy either to take such materials in toto or assist IAS in screening out those the Center would like to have.



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4. Joe expressed the opinion that the IAS Production Board Meeting might be used to handle this problem, and, to inform me on the follow-up, said he would send a copy of the pertinent minutes.

5. When [ ] returns on Thursday I shall inform him of the meeting and give him a copy of this memo, since he provides management support in the handling of IAS as well as NPIC records.

[ ]  
NPIC Historical Officer

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